

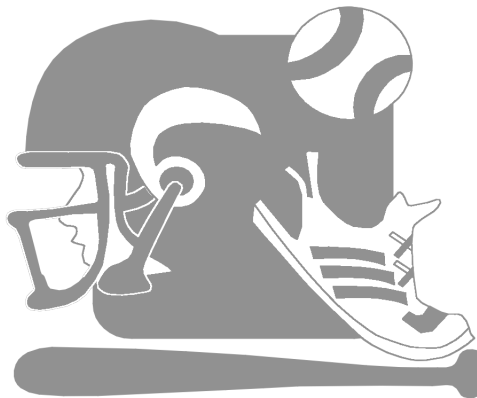
**NORTH CENTRAL WASHINGTON
DISTRICT VI**

OF

W.I.A.A.



CONSTITUTION



**REVISED
September 2009**

ATHLETICS – MUSIC - FORENSICS

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**CONSTITUTION
OF
NORTH CENTRAL WASHINGTON DISTRICT VI OF THE W.I.A.A.**

ARTICLE 1 - NAME OF ORGANIZATION

- 1.1 The name of the organization shall be the North Central Washington District VI of the Washington Interscholastic Activities Association.

PREAMBLE

Recognizing the authority of the school district board of directors in the North Central Washington District VI to plan, supervise and administer athletics, music and other activities, we therefore establish this constitution for the North Central Washington District VI of the Washington Interscholastic Activities Association to provide for the welfare and protection of all students involved in interscholastic activities within North Central Washington District VI of the W.I.A.A.

ARTICLE 2 - THE PURPOSE OF THE ORGANIZATION

- 2.1 This organization is organized exclusively for religious, charitable, scientific, literary, or educational purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code.
- 2.2 This organization shall plan, supervise and administer the interscholastic activities approved and delegated by the school districts boards of North Central Washington District VI.
- 2.3 This organization shall maintain and conduct a program of interscholastic amateur sports competition and promote and preserve a wholesome atmosphere of good sportsmanship among its member schools.
- 2.4 The goals of this organization are to approve, develop and direct interscholastic activities for students of member schools and to assure their protection against exploitation by special interest groups.
- 2.5 A goal of this organization will be to stress the cultural values, the appreciation and the skills involved in all activities.
- 2.6 A goal of this organization is to promote the balance of academic, athletic, and other co-curricular experiences, which meet generally, accepted aims of American education.
- 2.7 A goal of this organization is to emphasize interscholastic activities as an integral part of the educational program.
- 2.8 A goal of this organization is to formulate policies to cultivate the ideas of good sportsmanship.
- 2.9 A goal of this organization is to design all activities to provide fair and equal opportunities for all participants.
- 2.10 A goal of this organization is to promote uniformity of standards in interscholastic activities.
- 2.11 A goal of this organization is to provide a clear and open channel of communication for member schools in the organization.
- 2.12 A goal of this organization is to recognize individual and group excellence in performance as a result of training and practice in competitive process within the North Central Washington District VI.

ARTICLE 3 - MEMBERSHIP

- 3.1 **Membership of this organization** - North Central Washington District VI of the WIAA is a voluntary organization for member schools. Membership in the organization shall be open to any school district within North Central Washington District VI.
- 3.2 **Public or non-public** schools may become members when so authorized by the school district board of directors and accepted by the member schools of North Central Washington.
- 3.3 **Members compliance with the rules** - All members of the North Central Washington District VI must comply with the rules as stipulated in the constitution and the rules and regulations of the organization. They must also comply with the rules and regulations of the parent organization, the Washington Interscholastic Activities Association (WIAA). These rules shall not be waived by agreement or otherwise.

- 3.4 **Responsibilities of the Principal** - The principal or designee as authorized by the school board/superintendent shall be responsible to the organization for interscholastic events pertaining to athletics as well as non-athletic activities of his/her school. In addition, the principal shall be responsible for ensuring the school is properly represented at all athletic events and he/she shall be responsible for conduct of the teams and other persons for his/her school.
- 3.5 **Responsibilities of School Representation** - It is the obligation of students, school staff, and school boards from member school districts in all-interscholastic relationships to practice and promote the highest principles of sportsmanship and ethics of competition. It is the obligation of all member schools in the North Central Washington District VI to maintain proper crowd control at all interscholastic contests and events.
- 3.6 **The School Vote** - The principal of each member school or designee as authorized by the school board/superintendent shall have one (1) vote when responding to questionnaires, polls, WIAA concerns or in any North Central Washington District VI balloting.

ARTICLE 4 - LEAGUE MEMBERSHIP

- 4.1 The member schools of North Central Washington District VI have the authority to form league(s) for activity competition and representation.
- 4.2 League alignment is an option of North Central Washington District VI member schools.
- 4.3 The Executive Board may establish committees to conduct studies regarding realignment and development of leagues.
- 4.4 Disputes concerning league alignment between individual schools and league(s) that cannot be resolved by the league shall be referred to the North Central Washington District VI Executive Board for resolution.
- 4.5 Classification and North Central Washington District VI membership (refer to WIAA handbook)
- 4.6 Opstad formula application (example: refer to WIAA handbook).

ARTICLE 5 - EXECUTIVE BOARD MEMBERSHIP

- 5.1 The Executive Board of this Organization shall include voting members as listed:

North Central Washington “B” League	2
Caribou Trail “1A” League	2
Central Washington Athletic “2A” Conference	2
Columbia Basin “4A/3A” League	2
WIAA High School Representatives	2
WIAA Middle School Representatives	2
WIAA Executive Board Member	1
WSSAAA Representative	1
NCW High School Principals Representative	1 (Only if no high school principal is represented above)
WSSDA Representative	1
Officials Representative	<u>1</u>
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- 5.2 **The term of office** - of North Central Washington District VI Board members will be determined by leagues and administrative associations; WIAA representative term is two years and WIAA Executive Board member is a three-year term.
- 5.3 **The District Director** - is responsible to see that the final meeting in a given year of the Executive Board completes elections for North Central Washington District VI Executive Board positions. The term of office will begin August 1 of that year.
- 5.4 **Vacancies** on the Executive Board shall be filled for the balance of the term by an appointee of the league or group affected.
- 5.5 **WIAA Representative Assembly Delegates** - will be selected by the general membership in their April meeting. WIAA representative terms are for two years.
- 5.6 **WIAA Executive Board Alternate** will be the president, or his designee, of the North Central Washington District VI Executive Board.

- 5.7 **WIAA Executive Board Member** will be nominated and elected at the April general meeting. The term of office is three years. Vacancy will be filled by the North Central Washington District VI Executive Board to fill out the term of office.

ARTICLE 6 - DUTIES OF THE EXECUTIVE BOARD

- 6.1 It is the responsibility of the North Central Washington District VI Executive board to conduct the business of the North Central Washington District VI and disseminate information to member schools.
- 6.2 Executive Board members are to serve as a resource person and contact person in the respective leagues.
- 6.3 The officers shall be: President and President elect to be elected by and from the Executive Board at the last meeting of the year. Executive Board officers will take office on August 1 of that year.
- 6.4 Executive Board is responsible for setting district tournament sites.
- 6.5 **Duties of the President**
- 6.5.1 Preside over the Executive Board meetings.
 - 6.5.2 Call special meetings as necessary.
 - 6.5.3 Appoint chairperson and committee members to all North Central Washington District VI standing committees.
 - 6.5.4 Alternate for WIAA Executive Board Member.
 - 6.5.5 Assume other duties as designated by the Executive Board.
- 6.6 **Duties of the President Elect**
- 6.6.1 Assume the duties of the president in the absence of the president.
 - 6.6.2 Assume the duties of the district director in the absence of the district director.
 - 6.6.3 Assume other duties assigned by the president and/or Board.
 - 6.6.4 President Elect will be the president the following year.
- 6.7 The Executive Board shall select a District Director. The District Director shall receive a salary to be determined annually by the Executive Board. Adjustments will be made to the salary scale yearly based on agreement of the Board and the Director.
- 6.8 **Duties of the District Director**
- 6.8.1 Keep records of all meetings.
 - 6.8.2 To deposit all receipts and keep a record of all funds.
 - 6.8.3 To pay all obligations of the association as authorized by the North Central Washington District VI Executive Board.
 - 6.8.4 To account for all receipts and disbursements.
 - 6.8.5 To assume other duties as designated by the Executive Board.

ARTICLE 7 - MEETINGS

- 7.1 There shall be six (6) regular meetings of the Executive Board. Dates will be set each year at the last board meeting of the year.
- 7.2 North Central Washington District VI **General Meeting** will be held in April. The Executive Board at the last board meeting of the year will set the date. Executive Board has the responsibility to call other general meetings if necessary.
- 7.3 **A majority plus one (1) shall constitute a quorum** for conducting and voting on organization business.
- 7.4 **Representation at District General Meetings** - Each member school shall be entitled to one (1) official vote on all matters on which a vote is taken. The representative voting must be a member of the school faculty. In the voting procedure, no proxy votes will be accepted. No one person shall be entitled to more than one (1) vote regardless of how many member schools is in his/her district.
- 7.5 All meetings of the Executive Board shall be conducted in accordance with Executive Board Rules of Order.

ARTICLE 8 - STANDING COMMITTEES

- 8.1 The standing committees of North Central Washington District VI are: Music, Inter-district Committee, Finance Committee and 1A.2B/1B Basketball Officials Over-site Committee.
- 8.2 All committees will be appointed by the President Elect at the last meeting of the year. Committee terms will start September 1 of that year.
- 8.3 Committees shall have a minimum of three (3) members and a maximum of five (5).
- 8.4 Committees will meet no more than twice a year.
- 8.5 All committees are advisory in nature and are responsible to the District VI Executive Board.
- 8.6 Committees should make every effort to be truly representative of the member schools involved in the activity, which their committee is responsible.
- 8.7 Committee recommendations should include tournament dates, tournament format and operational guidelines. The committee can make recommendations for tournament sites; however final responsibility is that of the Executive Board.
- 8.8 Committee recommendations must be submitted to the District Director at least one week prior to the next Executive Board meeting.
- 8.9 Committee chairpersons will keep all committee reports and turn these in to the Director at the termination of the position.

ARTICLE 9 - FINANCES

- 9.1 Service fees (dues) for membership in the organization shall be assessed if cash reserves at the end of the fiscal year fall below the required \$33,000. For new schools joining the organization an assessment of five (\$5.00) for each junior high/middle school and ten (\$10.00) for each high school will be requested.
- 9.2 The Executive Board may levy special assessments.
- 9.3 The District Director shall disburse the funds of the North Central Washington District VI upon approval of the board.
- 9.4 Middle school/junior high schools will receive no reimbursement until they participate in district wide activities that provide income to the district.
- 9.5 Proceeds after expenses, from any district activity sponsored by the North Central Washington District VI and held under the direction of that organization will accrue to North Central Washington District VI. All profits that result from a member school or schools participating in Interdistrict play which follows seasons play and directly involve qualification for state play shall accrue to the North Central Washington District VI.
- 9.6 High schools, eligible for membership, that have not paid their service fee, when assessed, will not receive the pro-rated share of excess funds of the association.
- 9.7 All funds in excess of \$3,000.00 at the end of the school year shall be deposited in a savings account. Moneys in excess of \$30,000.00 as of August 31 of each school year will be returned to schools participating in WIAA district tournaments or meets.
- 9.8 The annual financial report of the District Director shall be audited by a certified public accountant approved by the Executive Board.
- 9.9 The association year shall be from August 1 to July 31.

ARTICLE 10 - AMENDMENTS

- 10.1 Proposed amendments to this constitution shall be in writing to the Executive Board, signed by a league representative or group representative to the NCW Executive Board. Any constitutional changes that go into effect for the next year of the North Central Washington District VI must be submitted by April 1st.
- 10.2 The adoption of the proposed amendment shall be two-thirds (2/3)-majority vote of the member schools present at the general meeting.
- 10.3 All interpretations of constitutional questions rest with the Executive Board.

ARTICLE 11 - INTERNAL REVENUE

11.1 “This organization is organized exclusively for charitable purposes within the meaning of section 501 (c) (3) of the internal revenue code.” “Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by any organization exempt from Federal Income Tax under section 501 (c) (3) of the Internal Revenue Code of 1954 (or corresponding provision of any future United States Internal Revenue Law) or (b) by an organization contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 (or corresponding provision of any future United States Internal Revenue Law)”.

(Amendment to the constitution passed by unanimous vote of members on September 1, 1998)

ARTICLE 12 - DISSOLUTION

12.1 The association shall continue forever unless the Executive Board terminates it and distributes all of its assets. Such termination would require ratification by a two-thirds (2/3) vote of members present at the spring or fall general meeting of the association.

Upon termination, all of the assets shall be distributed to the member schools, to be used for exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or shall be distributed to the Federal Government, or a state or local government, for a public purpose.

ARTICLE 13 - RULES AND REGULATIONS

13.1 The rules and regulations of the North Central Washington District VI shall be the same as those in the WIAA handbook unless specifically changed or abridged by the North Central Washington District VI Executive Board.

13.2 In matters of eligibility, North Central Washington District VI shall abide by the WIAA regulations in the handbook and North Central Washington District VI supplemental requirements.

13.3 Rules and regulations may be established and/or amended by the following procedures:

13.3.1 A proposed rule and regulation shall be submitted in writing to the Executive Board signed by the league representative or group representative to the new board.

13.3.2 Rules and regulation may be established or amended by a majority vote of the Executive Board at any regular meeting